



DEPARTMENT OF THE NAVY
NAVAL FACILITIES ENGINEERING COMMAND
WASHINGTON NAVY YARD
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WASHINGTON, DC 20374-5065

IN REPLY REFER TO
ACQ 021
19 JUL 99

MEMORANDUM FOR ACQUISITION PERSONNEL

Subj: PERFORMANCE EVALUATION OF CONTRACTING OFFICERS (99-30)

Ref: (a) NAVFAC Ltr Ser 111A/97-60 of 29 Apr 97 (27-97)

1. Section 7105(e)(5)(G) of the Federal Acquisition Streamlining Act, codified at 10 U.S.C. 2323(e)(5)(G), requires that one factor to be used in evaluating the performance of a contracting officer is the ability of the contracting officer to increase contract awards to small disadvantaged business (SDB) concerns, historically black colleges and universities (HBCUs), and minority institutions (MIs).
2. Please ensure that performance evaluations of all procuring contracting officers (PCOs) include an APAS element covering the above criteria. Administrative contracting officers (ACOs) should be evaluated on their efforts to ensure required reports are being submitted by prime contractors with subcontracting plans and that subcontract goals are being achieved.
3. This memo cancels and supersedes reference (a).

A handwritten signature in black ink, appearing to read "M. F. Howard".

MICHAEL F. HOWARD
Director, Strategic Operations/
Community Management