



DEPARTMENT OF THE NAVY

NAVAL FACILITIES ENGINEERING COMMAND
200 STOVALL STREET
ALEXANDRIA VA 22332-2300

Ser Acq 111/98-117
25 Feb 1998

MEMORANDUM FOR DISTRIBUTION

Subj: REPORTING OF NON-FACNET PROCUREMENT ELECTRONIC
COMMERCE DATA (6-98)

Encl (1) OASN memo of 2 Feb 98; same subject

1. Enclosure (1) requests each of the Navy syscoms to begin reporting monthly totals for all non-FACNET electronic commerce. Non-FACNET activity would include data concerning (1) the number of new solicitations posted on the World Wide Web and (2) the number of purchase and delivery order actions and dollars awarded electronically but not through FACNET. "Electronically" is defined as distribution to the vendor of awards using automatic fax, the World Wide Web, e-mail, or other non-FACNET means.

2. Non-FACNET monthly totals are to be submitted by the 10th of the month following the reporting period and shall begin with January 1998 figures. Reports shall be submitted via email to "paperfree@us.coopers.com".

3. Please ensure immediate dissemination to all your field activities.

A handwritten signature in black ink, appearing to read "M. F. Howard", is located above the typed name.

MICHAEL F. HOWARD
Director, Strategic Operations

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Ag

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MEMORANDUM FOR DISTRIBUTION LIST

Subj: REPORTING OF NON-FACNET PROCUREMENT ELECTRONIC
COMMERCE DATA

In December 1996, the Administrator of the Office of Federal Procurement Policy (OFPP) requested Federal agencies to report data to the Electronic Commerce Program Office on various categories of procurement electronic commerce activity. While data regarding FACNET activity is currently being reported by the Department of Defense, FACNET is only a portion of the Department's total electronic commerce activity. More complete data is necessary to comply with the OFPP request in order to prepare the report to the Congress on electronic commerce required by Section 850 of the 1998 DOD Authorization Act.

On December 5, 1997, the Office of the Under Secretary of Defense requested the military departments to comply with the OFPP requirement. As such, addressees are to begin reporting non-FACNET data concerning (1) the number of new solicitations posted on the World Wide Web and (2) the number of purchase and delivery order actions and dollars awarded electronically but not through FACNET. Purchase/delivery orders include catalog orders sent through the agencies' own systems. "Electronically" is defined as distribution to the vendor of awards using non-FACNET electronic data interchange, automatic fax, the World Wide Web, e-mail, or other electronic means that do not require re-keying by the vendor.

Each addressee is requested to provide monthly totals for the non-FACNET electronic commerce categories indicated above beginning with information for January 1998. E-mail reports are to be submitted by the 10th of the month following the reporting period (e.g., the first report for January 1998 is due February 10, 1998) to "paperfree@us.coopers.com". Questions concerning this memorandum may be directed to Mr. Brian Reily, Electronic Acquisition 21 Program Manager. Our temporarily assigned telephone numbers are (703) 602-1268/9933.

Elliott B. Branch

Elliott Branch
Executive Director
Acquisition and Business Management

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COMMERCE DATA

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