



DEPARTMENT OF THE NAVY

NAVAL FACILITIES ENGINEERING COMMAND

200 STOVALL STREET

ALEXANDRIA, VA 22332 2300

IN REPLY REFER TO

Ser 111A/97-60

29 APR 97

From: Commander, Naval Facilities Engineering Command  
Subj: PERFORMANCE EVALUATION OF CONTRACTING OFFICERS (27-97)  
Encl: (1) OASN (RD&A) memo of 28 MAR 97  
Ref: (a) 10 U.S.C. 2323(e) (5) (G)

1. Enclosure (1) and reference (a) serve to advise all contracting officers that Section 7105(e) (5) (G) of the Federal Acquisition Streamlining Act, codified at 10 U.S.C. 2323(e) (5) (G), requires that one factor to be used in evaluating the performance of a contracting officer is the ability of the contracting officer to increase contract awards to small business concerns owned and controlled by socially and economically disadvantaged individuals, historically Black colleges and universities, and minority institutions.

2. The results of an informal, internal survey of NAVFAC activities indicate that not all contracting officers are being evaluated based on the above criteria. This requirement is statutory; therefore, it is imperative that this evaluation criteria be included as an element for performance evaluation.

3. Please take actions as appropriate to comply with the aforementioned requirement.

A handwritten signature in black ink, appearing to read "J.D. Schneider".

JOSEPH D. SCHNEIDER  
By Direction

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NAVAL FACILITIES CONTRACT OFFICE, PORT HUENEME (27)



DEPARTMENT OF THE NAVY  
 OFFICE OF THE ASSISTANT SECRETARY  
 RESEARCH, DEVELOPMENT AND ACQUISITION  
 1000 NAVY PENTAGON  
 WASHINGTON DC 20350-1000

MAR 28 1997

## MEMORANDUM FOR DISTRIBUTION

Subj: Performance Evaluation of Contracting Officers

Encl: (1) Director Defense Procurement Memo of March 20, 1997

Enclosure (1) is forwarded for your action. Please provide the requested information to Margaret Norrington of my office by April 4, 1997. She can be reached by e-mail at [Norrington.Margaret@hq.navy.mil](mailto:Norrington.Margaret@hq.navy.mil), and by fax at 703-602-2794.

*Richard T. Ginman*  
 Richard T. Ginman  
 Captain, SC USN  
 Deputy for Acquisition and  
 Business Management

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## OFFICE OF THE UNDER SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON  
WASHINGTON, DC 20301-3000ACQUISITION AND  
TECHNOLOGY

MARCH 20, 1997

DP/CPA

MEMORANDUM FOR DEPUTY ASA (PROCUREMENT), SARD-ZP  
DEPUTY FOR ACQUISITION AND BUSINESS MANAGEMENT,  
ASN(RD&A)/ABM  
DEPUTY ASST SECRETARY OF THE AIR FORCE  
(CONTRACTING), SAF/AQC  
COMMANDER, DEFENSE CONTRACT MANAGEMENT COMMAND  
EXECUTIVE DIRECTOR (PROCUREMENT), DEFENSE  
LOGISTICS AGENCY

SUBJECT: Performance Evaluation of Contracting Officers

Section 7105(e)(5)(G) of the Federal Acquisition Streamlining Act, codified at 10 U.S.C. 2323(e)(5)(G), requires that one factor to be used in evaluating the performance of a contracting officer be the ability of the contracting officer to increase contract awards to small business concerns owned and controlled by socially and economically disadvantaged individuals, historically black colleges and universities, and minority institutions. The Administrator of the Office of Federal Procurement Policy, in a memorandum dated March 13, 1997, asked for a status report on how this provision is being implemented. I have attached a copy of his memorandum. Please provide your comments to Steven Cohen of my office by March 31, 1997. He can be reached by e-mail at scohen@acq.osd.mil, and by fax at 614-1254.

Eleanor R. Spector  
Director of Defense Procurement

Attachment





EXECUTIVE OFFICE OF THE PRESIDENT  
OFFICE OF MANAGEMENT AND BUDGET  
WASHINGTON, D.C. 20503

OFFICE OF FEDERAL  
PROCUREMENT POLICY

March 13, 1997

MEMORANDUM FOR DISTRIBUTION

FROM:

Steven Kelman  
Administrator. SK

SUBJECT:

Performance Evaluations of Contracting Officers

Section 7105(e)(5)(G) of the Federal Acquisition Streamlining Act, codified at 10 U.S.C. 2323(e)(5)(g), requires that one factor to be used in evaluating the performance of a contracting officer is the ability of the contracting officer to increase contract awards to small business concerns owned and controlled by socially and economically disadvantaged individuals, historically Black colleges and universities, and minority institutions. This provision was specifically directed toward the DOD, NASA, and the Coast Guard.

I would appreciate receiving a status report on how your agency has implemented this provision in the performance evaluations of your contracting officers. Please provide your comments to me by March 31, 1997. I appreciate your cooperation and attention to this matter.

DISTRIBUTION:

✓ Mrs. Eleanor Spector  
Director of Defense Procurement  
OUSD(A), Room 3E144  
Department of Defense  
Washington, DC 20301-3600

Mr. David J. Litman  
Director, Office of Acquisition and  
Grant Management  
Department of Transportation  
Room 9100  
400 Seventh Street, SW  
Washington, DC 20590

Ms. Deldre Lee  
Associate Administrator  
For Procurement  
NASA Headquarters - Code H  
300 E Street, SW - Room 425  
Washington, DC 20546